



BASIN ELECTRIC POWER COOPERATIVE LARAMIE RIVER STATION PROCEDURE

Origination Date: September 30, 2011	Procedure No.: SAF-EPB-25-002	Revision No.: 2	Date Revised: 04/26/2017	Page 1 of 2
Affected Area(s): Plant Wide		Originated By: Brad Thompson		
		Revised By: Billie Deschene		Date: 04/26/2017
Subject: SMOKING POLICY				

1.0 PURPOSE / SCOPE

- 1.1 To minimize risk to personnel and property and to limit personnel exposure to environmental tobacco smoke and other chemical vapors.

2.0 RESPONSIBILITY

- 2.1 This procedure applies to all site facilities and all personnel, including employees, contractors, vendors and visitors.

3.0 DEFINITIONS

- 3.1 Smoking - A practice in which a substance, most commonly tobacco, is burned and the smoke is tasted or inhaled. The most common method of smoking is through cigarettes, pipes, cigars and electronic cigarettes.
- 3.2 Electronic cigarettes (E-Cigarettes) - are electronic nicotine delivery systems, often shaped like cigarettes, cigars, or pipes that are designed to deliver nicotine or other substances to a user in the form of a vapor.

4.0 PROCEDURE

4.1 SMOKING IS ONLY PERMITTED OUTDOORS

- 4.1.1 This Smoking Policy also applies to the use of electronic cigarettes. The use of electronic cigarettes is prohibited wherever smoking is prohibited.

4.2 Smoking is **NOT PERMITTED** in the following:

- 4.2.1 Any indoor area
- 4.2.2 Cooperative vehicles
- 4.2.3 Mobile equipment
- 4.2.4 Outdoors within 50 feet of flammable, combustible materials, or explosive materials which includes, but is not limited to the following:
- Gasoline, diesel, and flammable gas storage areas or systems
 - Hydrogen storage and handling area(s)
 - Cooling towers



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- Sewage treatment facilities
- Coal handling areas and facilities
- Coal stockpile
- Any other sign posted area(s)

4.2.5 In areas of high concentration of airborne silica dust, maintenance holes, vaults or excavations.

4.2.6 Smoking is prohibited on all roofs and roof structures.

4.3 Smokers will dispose of cigarette/cigar butts or pipe tobacco/ash in a safe manner, by extinguishing, field stripping, and disposal in provided butt cans or other equivalent means. It is strongly recommended that personnel wash their hands before eating and smoking.

4.4 Personnel violating this procedure will be subject to disciplinary action, which may include termination.

4.5 The Plant Manager, Superintendents and Supervisors must take steps to ensure that this policy is complied with in areas under their control and are responsible for enforcement of this procedure. Exceptions or deviations from this policy require the written approval of the Plant Manager.

Approved By: Brian Larson Date: _____
Brian Larson (Apr 27, 2017)

Approved By: Myron Singleton Date: _____
Myron Singleton (Apr 27, 2017)

Approved By: Gary Lockman Date: _____
Gary Lockman (Apr 26, 2017)

Approved By: Rodney Harsley Date: _____
Rodney Harsley (Apr 26, 2017)

Approved By: Levi Mickelsen Date: _____
Levi Mickelsen (Apr 26, 2017)